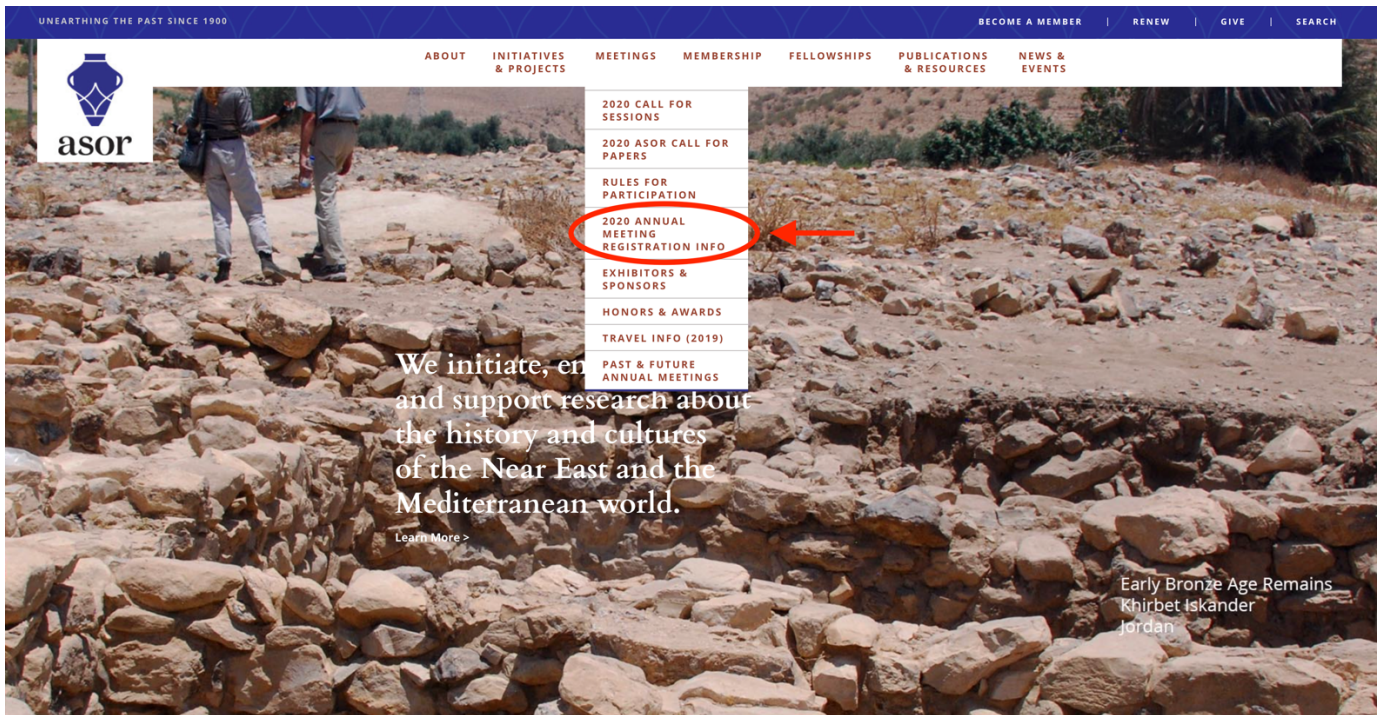


1. To register for the Annual Meeting, first type <<http://www.asor.org>> into the address bar of your web-browser to reach the ASOR homepage. Under “Meetings,” click “2020 Annual Meeting Registration Info”



2. On the “2020 Annual Meeting Registration Information” page, select the appropriate registration category.

The screenshot shows the '2020 ANNUAL MEETING REGISTRATION INFORMATION' page. A sidebar on the left contains navigation links: 'ABOUT ANNUAL MEETING', 'CALL FOR SESSIONS', 'CALL FOR PAPERS', 'CALL FOR POSTERS', 'RULES FOR PARTICIPATION', 'REGISTER', 'SCHEDULE', 'EXHIBITORS & SPONSORS', 'HOTEL & CITY', 'TRAVEL INFORMATION', 'HONORS & AWARDS', and 'PAST & FUTURE MEETINGS'. The main content area features a table of registration rates. The 'Student Member' row is circled in red. A 'SHARE' section on the left includes social media icons for Facebook, Twitter, LinkedIn, and Email. A 'BROWSE THE NEWS ARCHIVE' section on the right lists recent news items. A 'Tweets by @ASORResearch' section is also visible.

	Early Bird Nov. 27 – Apr. 17	Super Saver Apr. 18 – Sept. 11	Advance Sept. 12 – Nov. 13	On Site Nov. 18 – Nov. 21
Member	\$200	\$240	\$290	\$340
Non-Member	\$240	\$280	\$330	\$380
Student Member	\$115	\$155	\$205	\$255
*Graduate Student enrolled at ASOR-Member School	\$110	\$150	\$200	\$250
*Undergraduate Student enrolled at ASOR-Member School	\$50	\$50	\$50	\$50
Early Career Member	\$155	\$195	\$245	\$295
Spouse / Partner (Reg. at Same Time as Member)	\$175	\$215	\$265	\$315

\*Students Enrolled at ASOR Member Institutions

You must be a graduate student enrolled at one of these ASOR Member Institutions to qualify for this rate. Undergraduate students (excluding presenters) who are enrolled at ASOR Member Institutions may register at the discounted price of \$50 by calling 703-789-9229 or e-mailing ASOR at [membership@asor.org](mailto:membership@asor.org).

3. This will take you to a login screen. Your username is the primary email address you have on file in our database. Your password was chosen when you first registered for your ASOR membership. After entering the appropriate information click the “Sign In” button. If you do not remember your password, either click “Forgot Your Password?” or email [membership@asor.org](mailto:membership@asor.org) to request a new password.

The screenshot shows the ASOR Home Page with a navigation menu on the left and a Login section on the right. The navigation menu includes: Meeting and Event Registration, Donate to ASOR, Contact Us, Login, My Committees, My Professional Dev, My Events, Committees Leadership, Organization Directory, and Articles. The Login section has a heading "Login" and instructions: "Please provide your e-mail address and password to login. If your login information is displayed below, then you are already logged in. If you are a visitor and not a registered user, please use the **New Visitor Registration** to register for the site." Below the instructions are two input fields: "Primary E-Mail Address:" and "Password:". At the bottom of the login form is a checkbox labeled "I'm not a robot" and a reCAPTCHA logo with links for "Privacy" and "Terms".

4. Clicking “Sign In” will direct you to a Shopping Cart where you should select the “2020 Annual Meeting in Boston” in order to begin registering.

The screenshot shows the ASOR Shopping Cart page. The page has a navigation menu on the left with items like "Buy or Renew a Membership", "Meeting and Event Registration", "Donate to ASOR", "Buy Merchandise", "My Information", "My Transactions", "Individual Directory", "Contact Us", "Logout", "Ask about Subscriptions", "My Subscriptions", "My Committees", "My Professional Dev", "My Events", "Committees Leadership", "Organization Directory", and "Articles". The main content area is titled "Shopping" and includes a "View Cart" button with a shopping cart icon, showing "Items: 0" and "Total: \$0.00". There are also links for "[ View Membership ]" and "[ Logout ]". Below this is a search bar with a "Shop for:" dropdown menu set to "Event", a "Search for:" input field, and a "GO" button. A "Sort By:" dropdown menu is also present. A red message says "Please use the search to shop for more products." and the page number "(Page 1 of 1)" is shown. The main product listing shows "2020 Annual Meeting in Boston" as an Event, with the ASOR logo and a "View Event Details" link. The price "\$200.00" is displayed at the bottom of the product listing.

5. The “Event Registration Wizard” will display the various registration options that are available depending on your membership status with ASOR.

If you are a current member of ASOR you will see this registration page and should select the appropriate fee rate and click “Next”:

**Event Registration Wizard**

REGISTER    ENTER INFO    ADD GUESTS    CONFIRM

**2020 Annual Meeting in Boston**

**Select Registration Fee**

Please select the appropriate registration fee.  
Once the fee is selected, click the NEXT button at the bottom of the page to continue.

Select a registration fee for Meagan Shirley

Name	MEMBER ▼	NON MEMBER ▼	Select
Member	\$200.00	<del>\$200.00</del>	<input checked="" type="radio"/>
Student at ASOR Member School	\$110.00	<del>\$110.00</del>	<input type="radio"/>
Student Member	\$115.00	<del>\$115.00</del>	<input type="radio"/>
Spouse/Partner	\$175.00	<del>\$175.00</del>	<input type="radio"/>
Non-Member	\$240.00	<del>\$240.00</del>	<input type="radio"/>

Cancel    Next »

**OR** if you are not currently a member of ASOR, either join or renew your membership. **You must be a member to present a paper or chair a session.** Or continue and register as a “Student at ASOR Member School” or “Non-Member” and click “Next” to continue.

6. On this page, please enter your registration and badge information, being sure to edit your Badge Name and Badge Organization information. Please check the boxes for “Paper or Poster Presenter” and/or “First Time Attendee” if applicable to your registration. And click “Next” to continue (or “Previous” to return to the previous page).

ASOR Home Page

- Buy or Renew a Membership
- Meeting and Event Registration
- Donate to ASOR
- Buy Merchandise
- My Information
- My Transactions
- Contact Us
- Logout
- Ask about Subscriptions
- My Subscriptions
- My Committees
- My Professional Dev
- My Events
- Committees Leadership
- Organization Directory
- Articles

### Event Registration Wizard



#### 2020 Annual Meeting in Boston

#### Enter Registration Information

Please enter your registration and badge information.  
Click the NEXT button at the bottom of the page to continue.

#### Enter registration information for Meagan Shirley

R First Name:

R Badge Name:

R Last Name:

R Registration Date: 2/24/2020

R Badge Organization:

Paper or Poster Presenter:

First Time Attendee:

« Previous

Cancel

Next »

7. On the Guest Attendance page, please indicate if you would like to bring a guest or guests to the Annual Meeting. Registering guests is optional. If you would like to bring a guest or guests, select your desired number of guests and click “Next” to continue. If you are not bringing any guests, leave the guest count at “0” and click “Next” to continue.

[ASOR Home Page](#)

- [Buy or Renew a Membership](#)
- [Meeting and Event Registration](#)
- [Donate to ASOR](#)
- [Buy Merchandise](#)
- [My Information](#)
- [My Transactions](#)
- [Contact Us](#)
- [Logout](#)
- [Ask about Subscriptions](#)
- [My Subscriptions](#)
- [My Committees](#)
- [My Professional Dev](#)
- [My Events](#)
- [Committees Leadership](#)
- [Organization Directory](#)
- [Articles](#)

### Event Registration Wizard



#### 2020 Annual Meeting in Boston

##### Select Guests

This event allows you to register guests. Please select if and how many guests will be attending the event as part of your registration.

Number of guests (optional):

Number of Guests (optional):

« Previous

Cancel

Next »

- a. If you selected to bring guests to the Annual Meeting, you are directed to a page where you can enter in the Guest Registrant’s information. These fields are the same as for your registration information: First and Last Name, Badge Name, and Badge Organization. Click “Next” to continue.

ASOR Home Page

- Buy or Renew a Membership
- Meeting and Event Registration
- Donate to ASOR
- Buy Merchandise
- My Information
- My Transactions
- Contact Us
- Logout
- Ask about Subscriptions
- My Subscriptions
- My Committees
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- My Events
- Committees Leadership
- Organization Directory
- Articles

**Event Registration Wizard**

REGISTER    ENTER INFO    ADD GUESTS    CONFIRM

**2020 Annual Meeting in Boston**

**Enter Guest Registrants Information**

Please enter registration information for guest registrants attending the event. Click the NEXT button at the bottom of the page to continue.

Enter registration information for Guest #1

R First Name:     R Badge Name:

R Last Name:     R Registration Date: 2/24/2020

R Badge Organization:

Paper or Poster Presenter:

First Time Attendee:

« Previous    Cancel    Next »

- a. Clicking “Next” will direct you to the web page to select the registration fee for the guest. Please select the appropriate registration fee that applies to your guest. For example, if you would like to bring your Spouse/Partner to the meeting, select the checkbox for the fee type “Spouse/Partner.” Click “Next” to proceed to a page to confirm and submit the registration for you and your guest.

ASOR Home Page

- Buy or Renew a Membership
- Meeting and Event Registration
- Donate to ASOR
- Buy Merchandise
- My Information
- My Transactions
- Contact Us
- Logout
- Ask about Subscriptions
- My Subscriptions
- My Committees
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- My Events
- Committees Leadership
- Organization Directory
- Articles

**Event Registration Wizard**

REGISTER    ENTER INFO    ADD GUESTS    CONFIRM

**2020 Annual Meeting in Boston**

**Select Guest Registration Fees**

Please select the registration fees that apply to your guests. Once the fees are selected, click the NEXT button at the bottom of the page to continue.

Select fee type for Guest #1 (Jules Verne)


Name	MEMBER	NON-MEMBER	Select
Student at ASOR Member School	\$110.00	\$110.00	<input checked="" type="radio"/>
Non-Member	\$240.00	\$240.00	<input type="radio"/>


« Previous    Cancel    Next »


8. After clicking “Next,” please confirm and submit your (and your guest’s) registration information. Please take the opportunity to review your Badge Name and Registration Fee. When you are confident that the information is correct, click “Register Now.” If you need to make corrections, click “Previous” to return to earlier pages and make corrections.


[ASOR Home Page](#)

- [Buy or Renew a Membership](#)
- [Meeting and Event Registration](#)
- [Donate to ASOR](#)
- [Buy Merchandise](#)
- [My Information](#)
- [My Transactions](#)
- [Contact Us](#)
- [Logout](#)
- [Ask about Subscriptions](#)
- [My Subscriptions](#)
- [My Committees](#)
- [My Professional Dev](#)
- [My Events](#)
- [Committees Leadership](#)
- [Organization Directory](#)
- [Articles](#)

  
REGISTER

  
ENTER INFO

  
ADD GUESTS

  
CONFIRM

### Event Registration Wizard

#### 2020 Annual Meeting in Boston

#### Confirm & Submit Registration

Please confirm the selected information below and click the REGISTER NOW button. To change registration information below, click the PREVIOUS button to go back.

[Printer Friendly Version](#)

■ Event: 2020 Annual Meeting in Boston
11/18/2020 05:00pm - 11/21/2020 09:30pm

<b>Main Registration -</b> <input type="text"/>	
Badge Name: <input type="text"/>	\$110.00
<b>Guest Registration #1 -</b> <input type="text"/>	
Badge Name: <input type="text"/>	\$110.00
<b>Subtotal:</b>	<b>\$220.00</b>

« Previous

Cancel

Register Now

8. This will direct you to the Online Store’s “Shopping Cart” where the Annual Meeting Registration will appear as an item in your shopping cart. When you are finished reviewing the contents of your shopping cart, click “Check Out.” If there seems to be any errors, you will need to delete the products from your cart (by clicking the red “X”s) and begin again.

- [Buy or Renew a Membership](#)
- [Meeting and Event Registration](#)
- [Donate to ASOR](#)
- [Buy Merchandise](#)
- [My Information](#)
- [My Transactions](#)
- [Contact Us](#)
- [Logout](#)
- [Ask about Subscriptions](#)
- [My Subscriptions](#)
- [My Committees](#)
- [My Professional Dev](#)
- [My Events](#)
- [Committees Leadership](#)
- [Organization Directory](#)
- [Articles](#)

## Shopping

Meagan Shirley

[\[ View Membership \]](#) [\[ Logout \]](#)

### Shopping Cart

[Update Cart](#)

[Empty Cart](#)

[Continue Shopping](#)

[Check Out](#)

Source Code:

Click on the [X] to remove item from your shopping cart.

Remove	Item	Quantity	Item Price	Price
X	<a href="#">2020 Annual Meeting in Boston</a> Event Main Registration, Badge Name:	1	\$110.00	\$110.00
X	<a href="#">2020 Annual Meeting in Boston</a> Event Guest Registration, Badge Name:	1	\$110.00	\$110.00

**Subtotal**     **\$220.00**

Discount Code:

[Apply Discount](#)

[Update Cart](#)

[Empty Cart](#)

[Continue Shopping](#)

[Check Out](#)

10. You will then be taken to the payment screen where you will be asked to enter your credit card information.

1. a) You can also review your billing address information.
2. b) Be sure to confirm the email address at the bottom of the screen; this address will receive the confirmation and receipt via email.
3. c) Please enter the credit card number, credit card ID (CVV#), and expiration date, double check the cardholder's name, and then click the "Purchase Now" button.

## Checkout

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**Purchase Details** Please review the information below and submit your purchase by clicking on the purchase now button.

<b>Billing Address</b> <hr/> <p>209 Commerce St. Alexandria VA 22314 United States <input checked="" type="checkbox"/> asorgeneral@gmail.com</p> <p><b>Change</b></p>	<b>Purchase Summary</b> <hr/> <table border="0"><tr><td>Current Purchases:</td><td style="text-align: right;">\$220.00</td></tr><tr><td>Taxes:</td><td style="text-align: right;">\$0.00</td></tr><tr><td>Shipping:</td><td style="text-align: right;">\$0.00</td></tr><tr><td><b>Total:</b></td><td style="text-align: right;"><b>\$220.00</b></td></tr></table>	Current Purchases:	\$220.00	Taxes:	\$0.00	Shipping:	\$0.00	<b>Total:</b>	<b>\$220.00</b>	<b>Items in Cart</b>
Current Purchases:	\$220.00									
Taxes:	\$0.00									
Shipping:	\$0.00									
<b>Total:</b>	<b>\$220.00</b>									

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<b>E-mail and Social Confirmations</b> <hr/> <p><input checked="" type="checkbox"/> Send a confirmation email to my primary email address: <b>asorgeneral@gmail.com</b></p> <p><input type="checkbox"/> Send a confirmation e-mail to an additional e-mail address: <input type="text"/></p>	<b>Payment Information</b> <hr/> <p><b>R</b> Payment Information: <input type="text" value="Credit Card"/></p> <p><b>R</b> Card Number: <input type="text" value="Card number"/></p> <p><b>R</b> Credit / Debit: <input type="text" value="Credit"/></p> <p><b>R</b> Card Expiration Date: <input type="text" value="January(01)"/> <input type="text" value="2020"/></p> <p><b>R</b> Cardholder's Name: <input type="text"/></p> <p><input type="checkbox"/> <b>This is a Corporate Card</b></p>
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<b>Back to Cart</b>	<b>Purchase Now</b>
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Once your card has been verified you will see a confirmation page. You should print the confirmation page for your records even though a copy has been emailed to you. If you have any questions about your Annual Meeting registration you can contact us at [info@asor.org](mailto:info@asor.org) or by phone at 703-789-9229.