

Minutes
ASOR Board of Trustees Meeting
La Cantera Hill Country Resort San Antonio, Texas
November 20, 2016 8:30AM – 12:30PM

Present: Richard Coffman (Chair), Susan Ackerman (President), Sharon Herbert (Vice President), Lynn Swartz Dodd (Secretary), Andy Vaughn (Executive Director), Michael Hasel, Jim Strange, Tim Harrison (Past President), Ann-Marie Knoblauch, Jane DeRose Evans, Steve Ortiz, Rachel Hallote, Ed Wright, F. Bryan Wilkins, Hanan Charaf, Teddy Burgh, Peggy Duly, Christopher White, Selma Omerefendic (guest), J. P. Dessel, Matt Adams (guest), Jeff Blakely, Barbara Porter (guest), Oystein LaBianca, Larry Geraty, Eric Meyers, Carol Meyers, Sheila Bishop, Susan Laden, P. E. MacAllister, B. W. Ruffner, Peyton Randolph Helm, Joe D. Seger, Andrew McCarthy (guest).

Absent: Vivian Bull, Rob Oden, Rami Arav, Joseph Greene.

1. Call to Order 8:34am
2. Agenda approved by unanimous consent.
3. Approval of the Minutes

“Been a physician.....we was a kid” should be “he was a kid” Peggy Duly

BE IT RESOLVED: the Board approves the Minutes of the April 17, 2016 Board Meeting with the change of language noted by Peggy Duly.

4. Committee Chair Appointments (Sharon Herbert)

The Chairs Nominating Committee nominates candidates for committee chairs.
The term for a chair is 3 years, renewable.

The Board thanks Erin Darby and Robert Darby for their long service in the role of Chairs of Junior Scholars.

- Heather Dana Davis Parker, for an initial three-year term as Chair of the Junior Scholars Committee (January 1, 2017- December 31, 2019): c.v. posted at <http://www.asor.org/hidden/board-info/>.
- Helen Dixon, for an initial three-year term as Co-Chair of the Program Committee (January 1, 2017- December 31, 2019); c.v. posted at <http://www.asor.org/hidden/board-info/>.
- Geoff Emberling, for a second three-year term as Co-Chair of the Program Committee (January 1, 2017- December 31, 2019): <http://archaeology.lsa.umich.edu/people/emberling.php>.
- Laura Mazow, for a second three-year term as Chair of the Honors and

Awards Committee (January 1, 2017- December 31, 2019):
<http://www.ecu.edu/cs-cas/anth/Laura-Mazow.cfm>.

- Randall Younker, for a second three-year term as Chair of the Committee on Membership and Outreach (January 1, 2017- December 31, 2019): https://www.andrews.edu/sem/faculty_staff/faculty/randall-younker.html (with a link to academia.edu page, for more information).

BE IT RESOLVED: The Board of Trustees appoints Randall Younker, for a second three-year term as Chair of the Committee on Membership and Outreach (January 1, 2017- December 31, 2019).

BE IT RESOLVED: The Board of Trustees appoints Laura Mazow, for a second three-year term as Chair of the Honors and Awards Committee (January 1, 2017- December 31, 2019).

BE IT RESOLVED: The Board of Trustees appoints Geoff Emberling, for a second three-year term as Co-Chair of the Program Committee (January 1, 2017- December 31, 2019).

BE IT RESOLVED: The Board of Trustees appoints Helen Dixon, for an initial three-year term as Co-Chair of the Program Committee (January 1, 2017- December 31, 2019).

BE IT RESOLVED: The Board of Trustees appoints Heather Dana Davis Parker, for an initial three-year term as Chair of the Junior Scholars Committee (January 1, 2017- December 31, 2019).

5. Committee Appointments (Sharon Herbert)

- Sue Laden, for an initial three-year term as a member of the Committee on Membership and Outreach (January 1, 2017- December 31, 2019).
- B. W. Ruffner, for an initial three-year term as a member of the Committee on Membership and Outreach (January 1, 2017- December 31, 2019).
- Stevan Dana, for a second three-year term as a member of the Committee on Membership and Outreach (January 1, 2017- December 31, 2019).
- Stefanie Elkins, for a second three-year term as a member of the Committee on Membership and Outreach (January 1, 2017- December 31, 2019):
<https://www.andrews.edu/wp/comm/staff/stefanie-elkins>.
- Asa Eger, for a second three-year term as a member of the Program Committee (January 1, 2017- December 31, 2019):
<https://his.uncg.edu/faculty/eger.html>.

- Danielle Fatkin, for a second three-year term as a member of the Program Committee (January 1, 2017- December 31, 2019):
<https://www.knox.edu/academics/majors-and-minors/history/faculty/fatkin-danielle>.
- Stephanie Langin-Hooper, for a second three-year term as a member of the Program Committee (January 1, 2017- December 31, 2019):
<https://www.smu.edu/Meadows/AreasOfStudy/ArtHistory/Faculty/Langin-HooperStephanie>.
- Hanan Charaf, for a second three-year term as a member of the Honors and Awards Committee (January 1, 2017- December 31, 2019):
<https://lulb.academia.edu/HananCharaf>.
- Bill Caraher, for a second three-year term as a member of the Committee on Publications (January 1, 2017- December 31, 2019):
<http://www.und.nodak.edu/instruct/wcaraher/HomePage.html>.
- Jennie Ebeling, for a second three-year term as a member of the Committee on Publications (January 1, 2017- December 31, 2019):
<https://www.evansville.edu/majors/archaeology/faculty.cfm>.

BE IT RESOLVED: The Board approves the appointments of the candidates as listed above.

The following candidates were elected for CAP and action on their election will be voted on in April at the ASOR Board Meeting in Boston, as follows:

Jack Green for additional 1 year term

Levent Atici for additional 1 year term

Doug Clark for an additional 2 year term

For a three-year term:

Virginia Hermann Turkey

Katie Kearns Cyprus

Jenny Ramsey Jordan

Emily Hammer Azerbaijan/Afghanistan/eastern Turkey

Jenny Pournelle Iraq

Hamed Salem Palestine

5. Board Trustee Nominations Committee Report (Larry Geraty)

Larry thanks his committee members for their great work.

6. Board Trustee Appointments (Susan Ackerman)

We are very grateful to two of our current Board Members who will be rotating off the Board, Steve Ortiz and Rachel Hallotte. We thank them most sincerely and warmly for their service.

Board appoints four trustees to the Board.

BE IT RESOLVED: That Sheila Bishop be elected to the ASOR Board of Trustees as a Board-appointed Trustee for an additional three-year term (January 1, 2017- December 31, 2019)

BE IT RESOLVED: That Vivian Bull be elected to the ASOR Board of Trustees as a Board-appointed Trustee for an additional three-year term (January 1, 2017- December 31, 2019).

BE IT RESOLVED: That Elizabeth Macauley-Lewis be elected to the ASOR Board of Trustees as a Board-appointed Trustee for an initial three-year term (January 1, 2017- December 31, 2019).

BE IT RESOLVED: That Jeanne Marie Teutonico be elected to the ASOR Board of Trustees as a Board-appointed Trustee for an initial three-year term (January 1, 2017- December 31, 2019).

7. Honorary Trustee Appointments (Susan Ackerman)

Two of our Board appointed Trustees have ended their terms and has asked not to continue. Larry Garety has a long and distinguished career on this board and service to ASOR, including service as President. We wish to honor that longtime commitment.

BE IT RESOLVED: That Larry Geraty be elected to the ASOR Board of Trustees as an Honorary Trustee.

8. Treasurer's Report (Chris White)

At the Fall Executive Committee meeting, we projected the FY 2016 increase in total net assets (from unrestricted, restricted, and temporarily restricted) would be \$109,000. The audit confirmed that number. We exceeded our projection in terms of unrestricted net assets available for operations. That amount was \$134,259.

Total memberships and subscription revenue (on a cash receipt basis) decreased 0.06% from \$405,633 in FY 2015 to \$405,372 in FY 2016. On an accrual basis, the decrease was down 2.36% from FY 2015.

That said, ASOR's FY 2016 investment results were solid apart from losses in the Sequoia Fund. ASOR Fellowship Accounts generated a loss of \$56,477 (-7.5%),

while the Endowment Accounts generated a loss of \$61,344 (-9.1%)—both of which were substantially lower than the FY 2016 ASOR Custom Benchmark of -1.30%. However, our losses primarily were limited to the Sequoia Fund, and we have taken measures to correct that situation.

For the four-month period ending October 31, 2016, ASOR Fellowship Accounts generated a gain of \$13,420 (+1.8%), while the Endowment Accounts generated a gain of \$14,495 (+2.1%). The ASOR Custom Benchmark for the same period held steady at +2.90%.

Annual Meeting attendance has steadily increased from 2011 through 2015. The final count for the 2016 Annual Meeting was around 890.

The purpose of the Journals Escrow Account is to set aside the funds required to publish ASOR journals so as to fulfill ASOR's obligations to its members and subscribers. This is an annual calculation requiring Board approval. The FY 2017 Journals Escrow Account analysis and recommendation are vetted by the Finance Committee prior to the Executive Committee and Board meetings.

In summary, FY 16 was a good year for ASOR. We had a clean audit report, with no issues raised. Amy and Selma did a great job talking to the auditors and throughout the year. Annual meeting attendance was up to about 890, which is increase of 13 people from 2015. There was suggestion to raise our capitalization policy, from \$500 to \$2500.

Andy offered Board members a bound copy of the financial audit.

BE IT RESOLVED: the Board increases ASOR's capitalization limit for fixed assets from \$500 to \$2,500. Motion from the Executive Committee. Passed unanimously.

A full discussion about the financial reports and allocations of funds ensued. Our operating budget was in the black and we did a little better than in most years.

A full discussion about the shift to JSTOR, which is underperforming their projections, ensued.

BE IT RESOLVED: that the Board accepts the FY 16 audited Financial Statements. Passed unanimously.

BE IT RESOLVED: that the Board accepts the Journals Escrow recommendation in the Treasurer's Report. Passed unanimously.

9. New ASOR Policy Documents (Richard Coffman)

He attended a non-profit governance seminar and he said that ASOR is doing well, comparatively.

a. ASOR Travel and Entertainment Policy

Susan Ackerman: we thank our chair for engaging in continuing education courses that will support ASOR. The development of the policy is in line with the Federal Risk Assessment Form requirements (how not to misspend Federal dollars).

Randolph Helm commends those who prepared the policy.

BE IT RESOLVED: the Trustees accept the new ASOR Travel Policy. Passed unanimously.

b. ASOR Gift Acceptance Policy

Members have expressed concern over who funds ASOR and under what conditions ASOR would accept gifts of various categories.

A full discussion about the draft policy ensued. Andy Vaughn thanked Richard Coffman for his strong effort to help protect ASOR. Sharon Herbert counseled that ASOR not accept gifts from people who would damage our reputation and urged that we reference our professional standards policies.

Richard asked the Board Members to consider the draft policy and send comments to be incorporated into the next draft; the current draft will posted on the website for those who wish to reference it.

10. ASOR Board of Trustees Commitment Form (Susan Ackerman)

Peggy Duly counseled that we should encourage our Board Members to make a more fulsome commitment in addition to giving or getting gifts for ASOR.

Susan Ackerman responded that ASOR is seeking 100% participation; and we want to be flexible in how we ask the board to help us financially.

Richard Coffman says the centers are welcome to use the policy. Andy Vaughn mentioned that it is good practice to be clear with Trustees about their commitments when they decide to become a Trustee.

Susan Ackerman mentioned that a manual for board members will be developed and that she hoped Trustees commit to reading it, the website, and getting to know the organization.

Richard: everyone please send us your comments and redlines to a word document that Andy will post.

11. Chairs Coordinating Council Report (Sharon Herbert)

Background: CCC consists of chairs of standing ASOR committees and was instituted under Tim Harrison, to facilitate interaction of committees and to have them work together. They hold monthly conference calls and meet face to face at ASOR. She will now condense 3 hours into 10 minutes.

Programs Committee:

The CCC congratulated them on a great meeting.

[1] There were two kinds of sessions: ASOR Standing sessions and Member-Organized sessions (time limited 1 to 3 years). The Programs Committee voted to move three of the members sessions to Standing ASOR Sessions: “Archaeology and History of Feasting and Foodways”; “Landscapes of Settlement in the Ancient Near East”; and “Approaches to Dress and the Body.” Also a standing session that has had difficulty attracting papers, “Myth History and Archaeology” moved from an ASOR to a member-organized session. They are looking for a member to be interested in this very important topic, in order to revitalize this.

[2] New authorship and appearance policy: in the case of co-authored papers, only the one reading is listed on the program, while the other authors would be listed in the abstract. Co-authors can have trouble getting support to come to the meetings, and permit issues may arise.

Membership and Outreach:

[1] This committee pushes for greater internationalization of ASOR, adding members of foreign schools to the committees, and there was discussion of giving the foreign members some benefits. This includes running targeted workshops in foreign countries. An example would be a workshop in Sicily. The CCC was encouraging of this effort. There was resistance from the Programs Committee, because it might take away and compete with our own meeting.

[2] costs of meetings: They encourage ASOR to consider reducing the cost of the meetings for early career and underemployed members, and students. Junior Scholars are strongly advocating for this. The sense of the CCC is that this is in line with the strategic plan, and there is strong support.

CAP

CAP voted last year to allow international members' fieldwork and excavation publication projects to be eligible for CAP-affiliation. The application is being simplified. There is an increased number of fellowships for fieldwork. They held a discussion of where the vetting for the fellowships should be.

There are non-field work fellowships, e.g., the new Study of Collections fellowships.

A discussion ensued.

BE IT RESOLVED: ASOR formalizes the practice of CAP oversight of fieldwork fellowships and grants to the extent allowed by donor agreements. Passed unanimously.

CAP is working to find ways to provide venues in its new application process to prompt reflection of best practices and also mentoring.

Junior Scholars

They were very happy about speakers brought in by ASOR: ACLS and Fred Winter. They felt empowered. They also reiterated the need to make it affordable for members to attend meeting.

COP

It was a “happy” meeting. We will be looking for a new chair for COP. Chuck Jones has reached his second term. Levantine Ceramics Project will be overseen by COP, with *ex officio* membership by LCP director (Andrea Berlin).

Honors and Awards

They recognized a number of distinguished members. We need more nominations. Book prizes: senior versus junior scholars, often with senior book winning out. Would we want to establish a junior book award?

A discussion ensued about encouraging people to be at meetings where they win awards, perhaps by giving some tangible sign of our support.

12. Memorial Moments (Susan Ackerman)

As is customary at our Board Meeting, we remember those ASOR colleagues who have passed away in the past year, as well as those who were not members of ASOR, but whose work and interests intersected profoundly with ASOR.

Trude Dothan – past member
Mordechai Gichon – past member
John S. Holladay – past member
George Landes – past member
Zecharia Kallai – past member
George E. Mendenhall – past member
Kevin O'Connell – past member
Edgar Peltenburg – past member

Catherine Stewart Vaughn – past member
Amnon Altman
Christian Augé
Rémy Audouin
Martin Bachmann
Frank L. Benz
Paul Bernard
Jorge Silva Castillo
Marc Cooper
Herbert Donner
Peter Flint
Ernie Haerinck
A. Thomas Kraabel
Erle Verdun Leichty
Lidia Matassa
Mahmoud Mousavi
Nimet Özgüç
Nancy Sandars
Yoram Tsafirir
Adel Yahya

Kevin O’Connell was an Honorary Trustee and George Landes served the Board as Secretary for 22 years.

13. Other Business

Jim Strange: mentioned an archive of material that relates to the archaeological documentation of his excavations. This archive is being housed at the University of South Florida. Jim asked whether ASOR could formalize some way to track archives like this, creating a registry of where various archival materials are housed. This could be considered a best practice. The suggestion was made that CAP consider adding this to its policies and standards.

14. Discussion Items

- a. 656 Beacon Street (Susan Ackerman, Andy Vaughn)
ASOR is considering where its next move should be. We will form a sub-committee of this board to take up this question in earnest. Richard Coffman has agreed to chair this sub-committee. A discussion about related issues ensued.

Rachel, Eric, Carol, Joe, B. W. all departed at 11:18PM.

- b. ASOR Web Page Redesign (Susan Ackerman)
In November, 2015, we empowered a subcommittee to take on the Website Design and Branding. In April 2016, in Washington, DC, we heard about the

preliminary work about branding. There will be a system of staff keeping the website content updated, fresh. We will be seeking access to photos for which ASOR is given permission to use on its website. Our website will display in a device-dependent manner going forward.

Peggy Duly remarked that of all the choices that you could make, you made the best ones.

Lynn Dodd thanked the committee for their service and hard work.

BE IT RESOLVED: the Board encourages ASOR to move forward to implement the website and branding package as shown in the meeting today.

Reports (12:00-12:30)

c. CAARI (Andrew McCarthy)

This is the last news about the library expansion project. The inauguration occurred on June 10, 2016. It is the beginning of the next phase of growth and use for the library. We will be inaugurating the first petrographic thin section laboratory in Cyprus. There will be an event to celebrate this. A conference on Landscape, Society and Environment at the US Embassy and a Festschrift conference honoring CAARI VP Carr are planned. A new CAARI director has been appointed: Dr. Lindy Crewe, who is new to ASOR and well known on Cyprus and the Middle East (LaTrobe/Edinburgh; Director of Manchester excavation on Cyprus; ceramic specialist). 2018 is CAARI's 40th anniversary. There will be events planned. It has been his pleasure to serve as the representative of CAARI.

Susan Ackerman thanked Andrew McCarthy for his service on the board for being an ally and valued colleague.

Ann Marie Knoblauch remarked that she has seen how much work Andrew has done on the incredible library facility. There is a whole new energy at CAARI. She thanked him personally and on behalf of CAARI.

d. ACOR (Øystein LaBianca, Barbara Porter)

ACOR has a new development assistant and 18 permanent people in Amman. USAID grant has been a growing experience. They have to get permission before they travel for the Title VI grants. During this ASOR meeting, the ACOR CFO Nisreen Abu al Shaikh had a chance to see ASOR and experience the meeting. She expressed to the board that we are lucky to come to a place where people are able to engage. She is now the deputy director in Amman. Last May, the ACOR board met in Jordan, for the 13th International conference on the History and Archaeology in Jordan. Next year there will be another Amman meeting, and in 2018 it is ACOR's 50th anniversary and also for the

Madaba Plains project. There will be discussion of the celebration. The October issue of the ACOR newsletter is Archaeology in Jordan; it is a pro bono effort. Glenn is taken up with grant writing, NEH, Petra Temple of the Winged Lions, and otherwise. The website has been streamlined and put on a Wordpress foundation. Of the 5 fellows, only one is archaeologist (Suzanne Richard). The scope of what we do in Jordan is broad. CAORC had its overseas meeting and there were two ACOR successful presentations.

Øystein LaBianca – the new SCHEP initiative has been transformative for archaeology in Jordan and is a challenge. The Board is committed to it. He expresses his great thanks to Barbara Porter for her long and dedicated service to ACOR.

Jim Sauer and Bert de Vries's material has been digitized.

Michael Hasel left at 11:50am.

e. AIAR (J. P. Dessel and/or Matthew Adams)

Sharon Herbert mentioned that the board voted to enter into negotiations with Matt for another five years.

Matt Adams indicated that there are lots of new developments. They applied for and received a grant in support of Palestinian archaeologists, so that the US and Palestinian archaeologists can visit each other's work. There will be more field trips and a conference at al-Quds and another at Albright. They will invite many of us. They made new friends and raised some new money. There is a new gate at the Albright and security system. They have started talks about a number of facility upgrades. They have secured the old director's house and started construction in September, which is nearly complete. They are building a new lecture hall and conference center: 5000 sq feet, on 3 floors. They are running the Director's House Challenge to furnish the space. Take a look at the Albright website. They have taken the library online with Ex Libris (AIAR received a donation for this software).

Steve Ortiz mentions that he is currently the Annual Professor and is impressed with what is going on; and looks forward to having a new bathroom. He says that he is impressed with all that Matt does.

Ed Wright says that there are so many great things going on with ASOR and the ORCs, which indicates that this is a great time to be associated with these organizations.

f. Announcements: Andy Vaughn

He extends his thanks to the ASOR staff. Arlene Press has worked around the

clock. He encourages all ASOR members to make the time to send Arlene and the rest of the staff a note to thank them.

Meeting adjourned at 12:08PM.